

ZENworks Mobile Management Android Enrollment Quickstart

ZENworks Mobile Management (ZMM) works with the Novell GroupWise Mobility Service allowing individuals to synchronize their corporate email, calendar and contacts to their personal smartphones while affording the corporation secure control of company data.

ZMM requires the ZENworks mobile app be installed to your personal device. Once the app is installed and you enroll with your credentials, your email account will be automatically configured on your mobile device. Additional email accounts can be manually configured after the ZENworks app has been installed.

ZENworks Mobile App configuration

Because the amount of data to be synchronized and the variability in cellular reception, this process is best performed while connected to a secure (non-Public) local WiFi access point.

For Android devices

1. Before you begin, remove any existing AOC email syncing accounts from your device.
2. Download and install the ZENworks mobile application by Novell Inc. from the Google Play app store.
3. Begin the enrollment your device by providing the following information.

Server Name:

zmm.archchicago.org

SSL on (slider is green)

Accept all SSL Certificates can be left unchecked

tap **“Enroll”**

6. The login screen will prompt for additional information as follows:

Username:

Regular GroupWise or Network ID, typically first initial last name

e.g. for John Smith use jsmith

Password:

Regular GroupWise or Network password

ActiveSync Domain:

For pastoral center agency staff use:

AOC

For parish/ school employees enter your local Vicariate as follows:

VIC1

VIC2

VIC3

VIC4

VIC5

VIC6

Ownership:

Choose *personal*, if this is your personal device. Choose *company* if the device was provided to you by your agency or office.

7. Tap **Enroll** once you have completed all the fields
8. Acknowledge the Acceptable Usage Policy by tapping Accept
9. You will be prompted to activate phone administrator ZENworks application. Read through the permissions and tap **Activate**
10. Samsung brand phones may need to acknowledge a Privacy Policy. **Check the box** “I acknowledge...” and tap **Confirm**
11. Tap OK to acknowledge the Success prompt
12. Tap the Sync icon (circular arrows) in the ZENworks app to begin the email account configuration
13. Open the “New email account” notification
14. Acknowledge the security update, tap OK
15. Activate the phone administrator EMail, tap **Activate**
16. Your email account will begin downloading to your phone. The time for your email, contacts and calendar to be synchronized to your phone can vary widely on your location and cellular or WiFi signal strength.

Please review your **Accounts... Exchange Activesync... Settings...** to follow these best practices:

Set sync schedule should be set to 15 min. Do not use PUSH as this can adversely affect battery life. If you are expecting an urgent email, simply opening the mail app will immediately check for new email.

If you have multiple accounts, make sure the AOC GroupWise account is set as default for email, calendar, and contacts.

Review your default signature